App F IX 1

Previous References (1941 / NL) NL File No 120 — 41
Serial Nos 22, 23

Later References

GENERAL AND REVENUE SECRETARIAT

Serial Nos AwO

Part B for Jan 1942

SUBJECT

Inspection Notes of the Nagamangala Minor Municipality for the year 1940-4

To The DC Mandya

Ls 915 Dy 10-1-42

Makes Issues certain direction re the inspection of the Municipality next year

Rem 22/1/42

Notes of Inspection — Nagamangala Munor Mlt

114
8

General and Revenue Secretariat

M File No of 1941-42 [App F III 2

Serial No

From the D C Mandya
A5 C 2667/40 41 Dt 1-8-41
Fds the notes of insptn of the Nagamangala Munor Mlty held by Him on 26-1-41

1) The sub committees of the ml cl are not meeting regularly

2) The abstract D C Bs of assessed taxes is shown below

Arrears as on 1-7-40	Rs 4-5-16
Demand for 1940-41	3305-
Total	7821
Collections upto 26-1-41	824
Balance	.6997

3) A shanbhogue has been retained for the collection of these taxes on a commission basis of 4% ~~in spite~~ Although Govt having sanctioned the post of an Octroi Manegar ~~to which~~ no appt has yet been made.

4) The Inspecting Officer further observes — The arrears outstanding are very heavy and if the same is allowed to continue in the present way the normal working of the mle municipality may perhaps become very difficult"

5) It is stated that more sweepers are required for the efficient sanitation of the town

6) Neither a measurements book as

NOTE—Contn Sheet

Inspection Notes Nägamangala Minor Mkt

File No 711/1 of 194

General and Revenue Secretariat

Serial No

a buildings register is maintained

1) The furniture register is not up to date Some furniture has been lent to the local club without payment and vouchers have not been obtained for certain Lunch sheets lent to the Vice President

2) A register of petitions is not maintained

3) Certain audit objections relating to the years 1936 37, 1937 38 and 1938 39 are pending disposal

10) Electrification of the town is stated to be a very real need & the mkt ct is prepared to levy a lighting fee in support of its guarantee to meet the charges

11) The mkt clerk has been warned as the work is unsatisfactory

12) Subtd

Law Secy) HW 8-8

By d/8

for

Minister for L S G) Hm 7/8/41

13) There are number of irregularities The explanation of the Assistant President may be obtained

Hm 9 8 41

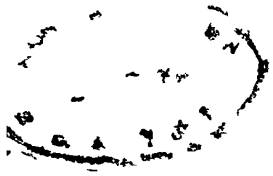
Hm 11/8/41 HW

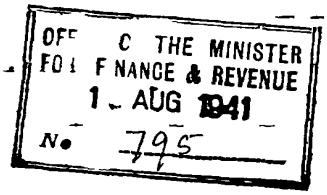
OFFICE OF THE MINISTER FOR L S G & P H
Dat 9 8 41
No 837

Notes of Inspection — Nagamangala Munic

General and Revenue Secretaria — File No — of 194 — [App F III-2]

Serial No





14) Subd with a draft letter calling for the explanation of the President Nag/8 — Mary some after perusal by Chief Secy & Law Secy) HW 12-8 —

for Chief Secy MC)

Hm 2 14/8/41

For perusal HW

For the Minister MS 16/8/41

168

MS 16/8

HW

To issue —

Hm 2 22/8/41

Issue

HW 228

To the D C Mandya vide no L1702 dt 2/8/41 calls for the explanation of the Sheristadar President Nagamangala for the several irregularities noticed in

from the D C Mandya Dtd no A5 C 589/41 2 dt 16 12 1941 submits the explanation of the President Nagamangala MCy and states that as there is some improvement in the administration of the MCy the explanation may be accepted

For A Asst 30 8 41

NOTE—Co tn Sheet

P T O

Inspection notes Nagamangala Town Municipality

3652/2

File No MU of 1941

General and Revenue Secretariat

Serial No '21'

1) The Explanation of the President is to be called personal. He has explained the progress made in setting right the irregularities noticed by the D.C. and the D.C says that the explanation offered may be accepted as there is some improvement in the administration of the Municipality

Sd/- 27/12

2) The Government orders in para 13 supra

28/12 It will be seen from the Assistant Commissioner's report (Flag A) that many of the questions of collection of arrears of taxes has been answered there are several other irregularities referred to in the inspection notes as detailed in paras 1 to 9 of the notes dated 28/12/41 but a word has been said about the rectification of these defects. Hence the D.C. Mandya will be requested to examine how far the defects & irregularities referred to in the inspection notes of these have been set right, when inspecting the Town for 1941-42 & submit a report to Govt.

Reference para 13 supra Lawrence 28/12/41

2) Minister & S.S. 27/12/41

Hon'ble 31/12/41

Hon'ble 2/1/42

2/1/42

SECY LAW DEPT 27 DEC 1941 GOVT OF M ORE

OFFICE OF THE MINISTER FOR L & G & P H Dat 27.12.41 N 3228

Inspection notes of the Nagamangala Municipal Office

3652

General and Revenue Secretariat

File No MU of 1941 [App F III-2

Serial No

Sales tax & other letters in file

5/1/42

Issue

6/1/42

6

6/1/42

To

The D C Mandya

No. L 5915 dt 10/4/42 copy/extract of the

Directs that the Nagamangala Municipality be inspected & continued in the Mandya Division

TYPING 6 J

12/1

B

Accn

18/11/42

NOTE—Cont Sheet

WD 041—GPB—55 000—23-10-41

File No of 194

General and Revenue Secretariat

Serial No

NOTES OF INSPECTION OF THE AGENCY FOR MUNICIPAL OFFICE FOR THE YEAR 1940-41

Mel 120-41-22

-- oOo --

1 Name of Inspecting Officer -

C M U Ranajodha Singh Esq B A

2 Duration of Inspection -

Date commenced 26-1-1941

Date concluded 28-1-1941

3 Name of the Officer-in-Charge

r Narayana Murthy B A

Vice-President - The result of the Election of the Vice-President held on 26-1-1941 is required to be published in the Gazette

The President has not checked the office so far

I Council and Committees and Municipal Officers

1 Are there any vacancies in the Council If so have steps been taken to fill up the same

1 There are no vacancies

2 Have arrangements been made for correct preparation and timely publication of the list of voters and persons eligible to stand for election

2 Yes The Voters' list which was prepared in connection with the Municipal Election held on 20-11-1940 is in force

3 Do the Council and Managing and other Committees thereof meet regularly ?

3 There are three Committees viz Health Octroi and Managing All these Committees are very irregular in their meetings The Octroi and the Managing Committees have not held even a single meeting while the Health Committee has met only once so far i e on 30-9-40 with the object of concerting measures for the prevention of Plague

The

The Council will do well to try the "Cyno-gassing" as recommended by the Director of Public Health very recently Regular attendance of the members to the meetings may be insisted upon

4 Are regular journals of the proceedings of all meetings of the Municipal Council and of each Committee kept ?

4 Yes

5 Has action been taken on all the resolutions of the Council and of the committees and is the nature of action so taken noted against each resolution and also reported at any subsequent meeting ?

5 Yes A separate register showing the subjects on which continued action has to be taken is maintained and the disposals have been marked The remaining subjects may be disposed of very early

6 Have the powers and duties of the President and the Vice President been clearly defined ?

6 Yes Powers as fixed in G O No L 9083-93/M1 118-33-8 dated and L 9094-9104/M1 118-33-8 dated 29-5-1936 have been delegated to the Vice-President

7 Is the working of rules and bye-laws periodically examined ?

7 Yes

II Octroi

8 Is there a table of rates both in English and Kannada hung up in the office and also Octroi gates ?

8 A table of rates is hung in the office There are no Octroi within the Municipal limits

9 Is a register maintained for articles deposited in the Warehouse and are receipts regularly given to depositors and warehouse fees collected in accordance with the prescribed rate ?

9 There is no Warehouse but there is one Octroi shed where the Octroi is recovered on the spot

10 Are the railway receipts and invoice registers periodically examined by any of the Municipal Councillors ?

10 No Invoice Register is maintained as no goods arrive

arrive by rail

11 Are any exemptions granted by the President in the matter of production of articles received and are security deposits taken in these cases ?

Are these exemptions noted in a register ? What is the amount of security taken and how is it dealt with ?

11 No exemption is granted

12 Are passes of these privile ed persons carefully preserved and are their accounts periodically settled so that the amount due by them may not exceed the security amount ?

12 No exemption is granted

13 What are he precautions adopted against smuggling ?

13 There are two peons to watch the incoming of dutiable goods Their work is being supervised by the Assistant Sanitary Inspector who issues receipts for all articles on which Octroi is recovered It is stated that these two peons keep watch during nights over the carts and lorries which come from Shandies The Assistant Sanitary Inspector checks them by xxxx surprise visits during nights

14 Have any cases of smug ling been detected and prosecuted ?

14 No case has been detected so far

15 What arrangements are made for levying Octroi on goods arriving by rail ?

15 There is no Railway-Station

III HOUSE, SHOP AND OTHER TAXES

16 What are the arrangements for ensuring that all taxable properties are duly assessed ?

16 The Shanbhogue and the Assistant Sanitary Inspector brings to the notice of the Council all taxable buildings and properties

17 Has a register of Municipal property been maintained and is it posted up to date ?

17 Yes There are seven properties as noted in the margin Of these the Municipal Store Room, it is learnt is given for the use of the Tennis Club and nothing is got from them in return Like ir

1 Town Hall
2 Municipal Chavadi
3 Mutton Stall
4 Municipal Store Room
5 Pound
6 Shop near "KAPANI-BAGILU"
7 Octroi Shed

in other cases, a nominal rent may perhaps be recovered from the club

18 Are all the other registers prescribed in the Municipal Account Manual maintained? If not why?

18 Yes

19 Is an exhaustive list of all taxes rates fees fines and forfeitures accruing to the Municipality under the regulation rules and bye laws maintained?

19 Yes Rules for taxation in Minor Municipalities as framed by Government are in force

20 Check the arrear demand register and the process register and see if timely action is taken for the recovery of the arrears What is the amount of arrears due and to what years do they relate? Steps taken for their recovery may be noted

21 Are taxes collected promptly and is the progress of collection closely watched by the Municipal executive and scrutinised by the Managing Committee? What are the arrangements for such supervision?

22 Are the processes prescribed for the recovery of Municipal taxes resorted to automatically? Instances of bills not followed by notices of demand and of notices not followed by distraints and of suits decreed not followed by execution may be noted

20,21 & 22 At the beginning of the financial year there was a sum of R 4515-9-10 outstanding as arrears as detailed below -

1927-28	0-8 - 3
28-29	5- 5- 6
29-30	11- 3- 3
30-31	32- 7- 6
31-32	32- 9- 2
32-33	64- 2- 2
33-34	87- 0- 7
34-35	122-12- 6
35-36	219- 2- 9
36-37	495- 9- 9
37-38	698-14-11
38-39	938-12-10
39-40	1807- 0- 8
Total	4515- 9-10

Year	Demand	Collection	Balance
39-40	3048-3-6	1241- 2-10	1807- 0- 8
38-39	3263-4-1	2324- 7- 3	938-12-10
37-38	2628-9-6	1929-10- 7	698-14-11

The above figures show that while the Demand has increased

increased year by year, there is fall in collection resulting in the accumulation of arrears Against a demand of Rs 3048-3-6 during 1939-40 only a sum of R. 1241-2-10 has been collected The balance namely R. 1807-0-8 works out to be approximately 59 per cent of the Demand

The following statement shows the relative position of the Demand Collection and Balance of other taxes also

	Mohatarfa	Octroi	Misc	Total
Arrears as on 1-7-1940	4515- 9-10	-	74-12- 0	4590- 5-10
Demand for 1940-41	3304-10- 0	960-6-8	373- 0- 3	4638- 0-11
Total	7820- 3-10	960-6-8	447-12- 3	9228- 6- 9
Collections upto 26-1-1941	823-10- 3	960-6-8	355- 0- 3	2139- 1- 2
Balance	6996- 9- 7	Nil	92-12- 0	7089- 5- 7

Jul ar Bakipatti for the year 1940-41 is not ready The demand register is required to be completed From the Notice Register it will be seen that 90 notices for the year 1939-40 to the extent of R. 872-11-7 have been issued Many have not yet been served or are pending further action 70 Distraint warrants to the extent of R. 678-8-2 have been issued Of these 27 have been disposed of resulting in the recovery of R. 223-3-9 4 are pending outside the office while 39 are pending with the Assistant Sanitary Inspector who has been entrusted with the following items of work (1) Supervision of Gereral Sanitation (2) Execution of Distraint warrant (3) Vaccination (4) Octroi, Pound and market fee collections

The Shanbhogue who is entrusted with the collection of Mohatarfa has been working on a 4 per cent commission on the collections he makes He has been allowed to continue in place of an Octroi Sanegar (or Bill Collector) for which post, there is already Sanction of Government The arrears outstanding are very heavy

and if the same is allo ed to contin e in the present style the normal working of the Municipality may perhaps become very difficult The President is requested to see that the arrears are reduced without further delay Collection is not satisfactory

23 Are Municipal Councillors and Municipal Officers prompt in regard to intimation of liability to pay taxes and also in payment ? Are there any cases of neglect or default in this respect ?

23 No tax is due either by the Municipal Councillors or servants

24 Have all the Mutsadd s given security ? Is it in cash or in Savin s Bank Deposit ? Are these particulars noted in the re ister prescribed therefor ?

24 There is no separate Octroi or Mohataria utsaddi The Shanbhogue who is employed on commission basis has furnished a security of Rs 100/- in Savings Bank Deposits

25 Is there a miscellaneous demand and collection re ister ? Are all items sold by public auction ? Is this done promptly ? Are there any arrears outstanding ? What action has been taken for their recovery ?

25 Yes The market fee collection is being done by "Amani" while the Mutton Stall and the shop near the "Kapani Bagilu" have been rented out No advance has been recovered for having rented out the Mutton Stall

26 Are instalments payable by toll gate contractors received every month on the due date ? Instalments due and the periods they pertain may be noted together with information as to the steps taken for recovery

26 There are no Toll-Gates

27 What system is followed in leasing market stalls ? For what period are they leased and what proportion of the stalls is vacant ?

27 There are no Market stalls

28 How are daily market fees collected ? Is the system of collection such as to effectually prevent fraud ?

28 Collections are made only on Shandy days

IV CONSERVANCY AND SANITATION

29 Does each Sanitary Inspector maintain a diary and do the entries show sufficient work for each day?

What is the general condition of the work as indicated by these records? Is it up to date and efficient?

29. There is one Assistant Sanitary Inspector since 18-8-1939 He has been maintaining a diary regularly after the observations made in the previous inspections These diaries are submitted once a month In addition to the Sanitary work he is looking after Octroi Pound and Market fee collections Vaccination and Execution of distraint warrants

30 Is the distribution of the sanitary staff among the different parts of the Municipality reasonable? Is the staff sufficient? What arrangements are followed to ensure that each Municipal servant performs a full tale of work?

30 There are 9 permanent Sweepers no Scavenger is employed These sweepers have been distributed over the Town according to the needs of the several localities The Assistant Sanitary Inspector says that the present number of Sweepers is inadequate and requires further strengthening Proper provision may be made for the efficient discharge of sanitation work in the town by increasing the number of Sweepers I think three more sweepers may be entertained

31 How many license applications referred for inspection are pending how long since and why?

31 A License Register is maintained There were 9 license applications pending at the beginning of the year 13 have been received so far Of these 20 have been disposed of and the remaining two are in several stages of correspondence (In one case the party is required to produce necessary documents to establish his claims while the other is perding with the Assistant Sanitary Inspector since 15th instant)

32 Is there a notice register of all notices issued under different sections of the Municipal Regulation? Does it show the final disposal of each notice?

32 Yes So far 27 notices have been issued Of these 8 have been disposed of and in all the remaining cases Viz, 19 notices have

have been served on the parties concerned Of these one case is about to be brought on the agenda of the next meeting of the Council as the party has not complied

33 Is a prosecution register maintained? And state if it is properly maintained

33 No Prosecution Register is maintained There is no case for prosecution However a new register is opened now

34 What are the arrangements for the prosecution of Municipal offences and by what courts are such cases tried ? Are cases disposed of promptly? From the statistics of prosecutions it may be noted whether the arrangements are effective

34 These cases are required to be tried by the Ex-Officio First Class Magistrate Frenchrocks

35 Are the birth and death registration reports received regularly and tabulated intelligently ?

How many prosecutions were there during the previous half year for neglect to report birth or death and how many ended in conviction ?

35 Yes The consolidated report of births and deaths is sent once a month to the Taluk Office No such case

V PUBLIC WORKS

Public Works

36 Are unauthorised encroachments by private persons on the streets and drains promptly checked and for this purpose is a survey map of the town kept in the Municipal Office ?

36 No encroachments are reported The town map of the office is reported to have been sent to the Superintendent Power and Lighting, Mysore The same may be got back

37 Is there a schedule of rates both for works and metal supply in the office ? Is it prepared every year and sanctioned by the Council ?

Are the estimates invariably framed in accordance with these rates ?

37 The Schedule of rates for the year 1938-39 is available in the office It is necessary to have a current schedule of rates approved by the Council This may be got by addressi

addressing the Executive Engineer, Mandya Division

Yes.

38 Check the list of incomplete works of the previous year and state in what stage they are at the time of inspection

38 There are no incomplete works of previous years pending execution this year

39 Are contracts executed before work is begun ?

39 The procedure of obtaining contracts before execution of work is strictly followed

40 Are there any works carried out by departmental agency ? Is there a muster roll in Form 77 of the Municipal Account Manual maintained for the same and are payments made accordingly ?

Is an abstract of the measurement book noted in the muster roll to facilitate comparision of out turn of work ?

40 Yes Drainage and repairs to Bus Stand have been executed by Departmental agency The repairs to the Bus Stand which is being done on Nominal Roll at an estimated cost of Rs.90/- is not yet completed The drainage work has been completed and the amount spent is R.102-13-0

41 Are the measurement books of all works maintained properly ? Are they returned to the office records as soon as they are finished ?

41 Yes

42 Has there been regular progress of work throughout the year or is there any attempt to rush through works at the end ?

42 No such instarces as the works undertaken are very few

43 Have all sanctioned estimates been properly filed so as to be easily traceable for read reference ?

43 Yes

he

44 Is a list of measurement books in curren use maintained showing the names of subordinate and the works for which the book is used ?

44 No Measurement Book is in current use

45 Is a building register maintained showing the capital outlay and the expenditure incurred o then maintenance every year ?

45 A register should be maintained immediately

46 Are tenders invited from the contractor as prescribed in the Munic pal Account Manual ?

46 No tenders have been called for as no works were undertaken

47 Are contracts given out to persons related to Municipal Officers Councillors

47 No such instances

48 Is security taken in all cases for the due fulfilment of a contract ?

48 Yes

VI GENERAL

VI General

49 Is the office accommodation sufficient and suitable ? Are the rooms premises and furniture kept clean ?

49 Yes Yes The office is at present held in the defunct institution of Sugrivaswamy which has been given to the Municipality The Deity will have to be shifted to the Main Temple

50 Is a record of the qualifications and ser ...es of the ministerial officers maintained up to date ?

50 Yes

51 Is a service re ister maintained for every permanent official and brought up to date ? Are these registers arranged in order and kept in the records in a separate box ? Who keeps the key of the box ?

51 Service Registers in respect of the clerk and the Assistant Sanitary Inspector have been maintained and the entries therein are up-to-date The Service Register of Peon Salar is not available It ie Taluk Office without further delay

52 Are all appointments made in accordance with the rules ?

52 There are no such instances

53 Is a statement of the periodical reports and returns due prepared and maintained up to date ? Are the due dates the dates of actual submission and the names of the clerks responsible for their preparation noted therein ? Is it scruti ised by the Head of the Office ?

How many and which returns were due at the time of inspection ?

53 - Yes Yes It is seen from the Register that it has been checked by the President The cash account for the months of November and Decerber 1940 are due to be sent to the Comptroller

54 Is the register of furniture maintained ? Are all articles of furniture entered therein together with details as to the cost and date of purchase of eacl ? Is the register verified once every quarter ? Is a note made in the register of all articles lost or which have become unserviceable ? Is the furniture adequate for the needs of the office or more than necessary ? What is the condition of furniture kept ?

54 Furniture Register is maintained but it is not up-to-date The President has remarked on 31-12-1940 that 11 Zinc sheets are with the Vice-President These should be got back immediately Likewise one bench and one table lent to the club should also be got back or sold to them, if found to be satisfaction of the President that they are unserviceable No voucher has been taken from the Vice-President for having lent him the Zinc sheets This is irregular The Furniture Register should be written afresh for the current year and the President or the Vice-President should certify for its accuracy afte

after verification This opportunity may be utilised for weeding out all unserviceable articles

55 Are old and unserviceable articles sold by public auction and the proceeds credited to the Municipal fund ?

55 No action has been taken for the sale of unserviceable articles

56 Who keeps the stock of forms ? Where are they kept ? Are they neatly arranged ? Are all receipts and issues noted in a register ?

56 Only one Register is maintained for entering both the stock and forms In some cases acknowledgments have not been obtained for the issue of articles This is contrary to rules Separate registers should be immediately opened - one for showing the receipts and issues of forms and another for stock There is irregularity in the issue of articles from the store The President is requested to get all the articles verified and certify to the accuracy of the register that will be maintained

57 Is a complete set of the standing orders of Government relating to the work of the office maintained ?

Is it provided with a table of contents and if bulky also with index ?

57 Yes As the file is small no table of contents is put up

58 Is the file of Municipal rules and bye laws kept up to date ? Are they printed and available for sale at cost price to the public as required by Section 49 of the Municipal Regulation ?

58 Yes The Municipality has framed no bye-law of its own only such of the bye-laws as are framed by Government are brought into force

59 Are the registers of in ward and out ward correspondence properly maintained with cross reference regularly marked ?

59 One combined register for both inward and outward

2/11/42

outward correspondence is maintained 47 current numbers were pending at the beginning of the year and 97 have been received so far Of these 98 have been disposed of The details of pendency for the remaining 46 are given below

1935-36	1
36-37	1
37-38	7
38-39	8
39-40	13
40-41	16
	46

Of these the following are the oldest cases

211/35-36 - This relates to the return of the chair belonging to the municipal office by the District Board Office Mysore A reply has been received from the District Board Sanitary Inspector, Nagamangala Range stating that the chair is in his possession and that if the chair belonging to the District Board is returned he would return the chair of the Municipality Necessary action may be taken to get back the chair

133/36-37 - This is about the drainage to the Town The estimate for the work is due from the Sanitary Engineer He may be addressed in the matter again

26/37-38 - This is about the recovery of Rs.3-12-0 from one S R Shastry towards the rent of the Chavadi room It is stated that this subject is on the agenda for the next meeting of the Council for writing off the amount as it has been learnt that the ~~Shastry~~ Party has no means of clearing the dues

28/37-38 - This relates to the acquisition of 5 guntas of land for leading the water of "Hampe-narasina- ola" A sum of R 80-13-9 has also been deposited towards the cost of acquisition The question is pending in the Sub Division Office Frenchrocks, since 24-7-37 The matter should be ~~closed~~ pursued and closed The Sub Division Officer should be reminded by means of a Demi-officiallette

Similarly many cases pertaining to the years 1937-38 38-39 and 39-40 have been pending from a long time Action should be taken immediately to bring all these to disposal as the pendency will increase year by year if prompt action is not taken

60 Is a separate petition re ister maintained and does it show the method of d sposal and the date and nature of endorsements granted ?

61 Is there any abnormal delay in the disposal of petitions ?

60 & 61 No Petition Register is maintained One should be opened immediately

62 Is there a separate re ister for building licen es ? Is a quarterly statement of all applications received for buildin licenses maintained ? Check the accuracy of the statement and give the number of applications which are unduly delayed Their oldest dates and the reason of their pendency may also be noted ?

62 A Building License Register is maintained No quarterly statement is put up One case is pending with the Assistant Sanitary Inspector from the 15th instant and in the other the concerned party has been asked to produce the deeds of title

63 Are all disposed records promptly made over to the record keeper duly arran ed and st tched ? What is the number of such records remaining to be sent to the record room ?

63 Yes There are no disposed of records to be sent to the Record Room

64 Are the records of meetin s kept in an orderly manner ? Are the minutes of proceedings properly kept and made available for inspect on by any inhabitant of the Municipa lity ?

64 Yes Yes

65 Are all the re isters prescribed in the Municipal Account Manual maintained ?

65 Yes

66 Examine he cash in the Municipal reasury and give the amount found at the time of our inspection Does it agree with the book alance ?

66 The balance at the credit of the Municipality this day is R.657-0-4 It agrees with the Treasury Pass Book

67 Has sufficient security been taken from officials expected to handle the Municipal cash ?

67 The Shanbhogue who is employed on commission basis (4 per cent has furnished a securrty of R. 100/- The amount is in Savings Bank Deposits

68 Is the pass book of the Municipality written up in the T y / B k periodically and returned without delay ?

68 Yes

69 Is the cash book closed and balanced daily ? Is the balance arrived at every month compared and a reed with that in the pass book ?

69 The Cash Book is closed once a month according to Rule No 355 of T A . But is is necessary that either the President or the Vice-President should check the Cash Book now and then to ensure prompt accounting of monies received and remittances sent to the Treasury The Mohatarfa Shanbhogue has not credited the amounts then and there and in one case the amount with him has exceeded the security amount He may be directed to make remittances whenever the collections come to R.30/-

70 Examine the classified abstract of receipts and expenditure and state if it is written up properly ?

70 Yes

71 Are the accounts audited monthly by auditors appointed from among the Municipal Councillors ? Are the registers signed by them in token of their having examined them ?

71 As no Audit Committee is formed, there is no scope for the

for the auditing of accounts A Committee may be formed immediately

72 (a) Are audit notes received from the Comptroller s Office promptly disposed of? How many audi notes if any are pending when were they received and why are they pending?

(b) Is there a register of objections received from the Comptroller? How many objections are pending disposal and why?

72(a)&(b) A register is maintained The Register shows that there are objections pertaining to the years 1936-37, 37-38 and 38-39

Year	Receipts	Disposals	Pending
36-37	11	7	4
37-38	6	1	5
38-39	11	2	9

Of these 4 cases of 36-37 and 1 case of 37-38 are pending outside the office while action has been taken in respect of 2 cases of 36-37 The remaining cases should be disposed of immediately

73 What is the amount of permanent advance held by the office? Is an account of it correctly kept? What is the balance on hand? Is it forthcoming?

73 An advance of Rs 10/- is held The amount is in the custody of the President The amount spent out of the advance is recouped at the end of every month The balance to-day is Rs 10/-

74 Are there any long standing advances made out of the office imprest awaiting adjustment? Details may be furnished

74 None

75 Is an advance register of the Municipal money maintained? Is timely action taken for its recovery?

75 No such cases

76 Are the cheques is ued for the b lls anc ihe payments made therefor entered in a petty cash book ?

.6 A Petty Cash book is maintained Cheques issued and bills paid are entered in this book

77 Is there a scale re ster of all Municipal Establishments in the Office? Is it kept up to date?

77 Yes

78 Have personal claims of officers to pay allowances and increments been di charged without delay ? If any are delayed what is the cause for the same ?

78 No such instance

79 Are the pension applications prepared and submitted in time ? How many cases are pend ing and why ?

79 Yes No case is pen

80 What amount l as been iven by the Pre ident as sub impres to subord nate officers ? Details may be noted Are acknowle l ments of permanent advance held by them duly received ?

80 No Sub-Imprest is given to any subordinate

81 Are all the re ords sor ed ? If not what is the quantity of pap rs remaining to be sorted ? What time is necessary to complete their sorting ?

81 Two dafters are required to be sorted This should be attended to immediately

82 Are all papers sent to the records as soon as they are disposed of duly stitched and feristed ? Note instances to the contrary if any

82 Yes

83 Have all time expired papers been elimi nated after verifying the perio ds for which they are preserved and are they all de troyed and a note made to this effect in the register ?

83 From the Register maintained it is seen that the time-barred papers

papers which were ordered to be destroyed on 18-1-37 have not yet been destroyed This is unsatisfactory This should be disposed of without further delay

84 Are the money and stamps received for copies regularly entered in a re ster ? Is the register subm tted r ularly to the Head of the office for inspec on and s nature eve y month ? Where are all the money and stamps re eived for copi s kept ?

84 Yes Stamps and money received for copying purposes are kept by the clerk

85 Ex ent to which points noted for act on at previous insp ctions h ive been attended to

85 A Minute Book is maintained Many observations made during the last inspection have been disposed of Action should be taken immediately to dispose of the remaining observations

86 Any irre ularities or informalities obs rv ed in the co rse of inspection whether connected with the printed questions or no and sugges ions if any for improvin the efficiency of th e workin of the office

GE ERAL

Pound - There is one Pound which is under the control of the Assistant Sanitary Inspector As observed in the previous inspection the Assistant Sanitary Inspector has not been relieved of this duty A sum of R. 21-12-0 has been realised by impounding the cattle and a sum of R. 2-5-0 has been realised by the sale of impounded cattle Thr realisation is too poor when compared with the realisations made in the previous years -

1936-37	113- 1-6
37-38	69-2- 0
38-39	65- 4-6
39-40	86-15-6
Till 25th Jan 41	24- 1-0

Better control over this item of income should be exercised The realisations from the Pound have fallen considerably and this is not quite satisfactory It is better to work it on Commission Basis

OCTROI -

The income under Octroi till the date of inspection is

1936-37	1142-11-3	
37-38	1254-11-3	
38-39	834-15-8	
39-40	1447- 0-9	
40-41) till 26-1-41)	960- 6-8	

Rs 960-6-8 The marginally noted figures show the year- ar details The average of the present realisations comes to about Rs 137/- per month and an income of Rs 665/- for the remaining 5 months is expected On the whole the income will be improved if the anticipated income is realised

Octroi duty has not been levied on the following articles - while the rate levied on "Other Oils" and Tobacco is less The maximum rates leviable for Tobacco and other oils are Rs 4-0-0 and 0-2-0 per maund The Council may examine this question and increase the revenue under this head by enhancing the present rates

1 Butter
2 Timber
3 Metals

General -

The collection of the heavy arrears should be pushed through At present it is not satisfactory and the Asst Sanitary Inspector is required to give his attention to this aspect as well The rates have been recently revised and the income of the municipality has been enhanced by Rs 300/- and odd Even then the funds at the disposal of the municipality will not be adequate, to undertake any of the improvement works like Drainage etc , on an extentive scale - I think a regular Government Grant of 500/- per year, for sometime would be necessary

It is also proposed to electrify the Town This is essenti

and

and the Municipality is ready to furnish the required Guarantee The recurring charges will be met by the levy of a light tax - They have already been spending Rs 500/- on inefficient street lights

The new Municipal Council appear to be evincing much interest for improving the condition of the town

The Municipal clerk's work is quite unsatisfactory He is x severely warned. If he does not show improvement he will be reverted

Sd/- C I H Ranajodha Singh,

Deputy Commissioner
Mandya District

-- oOo --

No A5 C 2667/40-41 M e m o Dated the 14th March 1941

Copy of the above is forwarded with compliments to the Secretary to the Government of Mysore Law Department Bangalore, for favour of information

DEPUTY COMMISSIONER,
MANDYA DISTRICT

svs

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

General and Revenue Secretariat

No L1792/MH120-41-23 *Dated Bangalore* 9.1.1942

FROM

The Secretary to the Government of His Highness the Maharaja of Mysore
General Department

To

The Deputy Commissioner,
Mandya District, Mandya

Sir,

With reference to your letter No A5 C 2667/40-41 dated 1st August 1941 forwarding the notes of inspection of the Nagamangala minor municipality, I am directed to request you to obtain and forward the explanation of the Amildar President of the municipal Council for the several irregularities noticed by you, with special reference to the heavy arrears of taxes, the failure to maintain registers properly and the pendency of the audit objections relating to the years 1936-37, 1937-38 and 1938-39

I have the honor to be,
Sir,
Your most obedient servant,

V. Arumachalam

for Secretary to Government,
Law Department

SUBJECT

Diary No of letter replied to

General and Revenue Secretariat

( )

the 193

Date of issue

Signed by

List of enclosures

Copied by

Examined by

Section Jud

File No 120 - 41

Serial No 23

No

To

The D C Mandya

Sir,

I am With refer to your letter No A5 C 2667/40, dt 1-8-41 forwarding the roles of assn of the Nagamangala Minor Mlb I am directed to request you to obtain and forward the explanation of the Under President of the M C for the several irregularities noted by you, with special refer to the heavy arrears of taxes, the failure to

maintain registers properly
and the pendency of an
audit objection relating
to the years 1936-37,
1937-38 and 1938-39

I have the

honour to be Sir, Your

obedient

servant

OFFICE OF THE DEPUTY COMMISSIONER
MANDYA DISTRICT

No A5 C 589/41-42
Encl Two

Mandya Dated 16th December 1941

3652/1
GEN & REV SECRETT
22 DEC 1941
L.S.G BRANCH

From

C M H Ranajodha Singh, Esq , B A ,
DEPUTY COMMISSIONER
Mandya District
MANDYA

To

SECY LAW DEPT
17 1941
GOVT OF M
SIR

H V Narayana Rao, Esq , B A , LL B ,
Secretary to the Government of Mysore,
Law Department, Bangalore

Subject — Re the explanation of the Amildar-President of Nagamangala Minor Municipal Council

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With reference to your letter No L 1702/M1 120-41-23 dated 28th August 1941 calling for the explanation of the Amildar President of the Nagamangala Minor Municipal Council on certain irregularities noticed at the time of my last inspection, I have the honour to forward herewith a copy of the explanation submitted by the officer together with a copy of its enclosure for the information of Government and to state that of late there has been some improvement in the administration of the Municipality and in view of the ersuing inspection of offices by the undersigned, the explanation submitted by the Amildar President may be accepted

I have the honour to be,
Sir,
Your most obedient servant,

Assistant Commissioner
for Deputy Commissioner,
Mandya District

Cabinet please state
(Upto)

Copy of letter No C C 04/41-42 dated 2nd Nov 1941 from the Amildar President, Nagamangala Municipality, Nagamangala to the Deputy Commissioner, Mandya District, Mandya

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With reference to your letter No A5 C 589/41-42 dated 8th September 1941 forwarding a copy of letter No 1702/M1 120-41-23 dated 28th August 1941 from the General Secretary to Government, calling for my explanation regarding the working of the Nagamangala mirror Municipality, I beg to state that the main point raised in your inspection notes of January 1941 is in the matter of heavy arrears During 1940-41 the revision of Mohatarfa was taken up and approved and in consequence there was an increased demand amounting to Rs 372/- Two years' arrears of water-tax which had not been taken on demand in the accounts of respective years were also brought on demand (Rs 558/-) These two circumstances raised the aggregate demand to be collected to Rs 7820-3-10 It is true that up to 26th January 1941 the collections made arounted to Rs 823-10-3 only The collection work had not made good progress owing to the fact that the Municipal staff was fully engaged in the work cornected with the Revision of Mohatarfa and also the Census work Subsequently, during the last three months of the year attention was concentrated on the collection work The total collections under Mohatarfa amounted to Rs 3104-9-2 during 1940-41 as againrt Rs 3009-0-9 durirg 1939-40 and Rs 1600-15-2 during 1938-39 A statement showing the Demand, Collection and Balance figures under Mohatarfa, Octroi and Miscellaneous income is enclo ed for kind reference I beg to invite kind reference to figures of Octroi collections especially The realisations have steadily grown from Rs 834-15-8 in 1938-39 to Rs 1477-0-9 in 1939-40 and to Rs 1937-11-5 during 1940-41 - the highest figure yet reached in this Municipality Improvement under other heads is also visible as can be seen from the statement relating to market fee etc

The accounts have been brought up-to-date and Baki Patti written up for 1941-42 Audit objections pending since several

years have all been looked into and action taken to remedy the defects

As regards very old arrears fresh process records are being framed either to recover them wherever possible or to remit if found irrecoverable

A sum of Rs 1600/- was paid from Municipal funds towards various contribution dues after meeting normal charges of Rs 2500/- under establishment and conservancy In view of the slender resources of the Municipality action was taken to obtain liberal grants from the Government who have been pleased to sanction a total sum of Rs 1850/- during 1940-41 for drainage and slum ~~clearance~~ clearing

I therefore make bold to submit that there has been visible improvement in the management of the concerns of the Municipality since I took charge in November 1939 I am sparing no pains to show still better progress in the months to come

'Copy'

for Deputy Commissioner,
Mandya District

HSS

Demand Collection and Balance Statement of Nagamangala Municipality
from 1937-38 to 1940-41

	Total Demand			Collection			Balance at the end of the year	Miscellaneous collections			Remarks
	Arrears of Previous year	Current demand	Total	Towards arrears	Towards current demand	Total		Octroi	Market fee	Pound fees	
1937-38	3354-0-0	2628- 4-7	5982-4-7	1518-2-5	1020-12-11	2583-15-4	3443-5-3	1254-11-3	356-4-9	69-2-0	
38-39	3443-5-3	2634- 1-0	6077-6-3	713-14-6	887-0- 8	1600-15-2	4476-7-1	834-15-8	322-7-0	65-4-6	
39-40	4476-7-1	3048-3-6	7524-10-7	1767-13-11	1241-2-10	3009-0- 9	4515-9-10	1477- 0-9	404-9-6	86-15-6	
40-41	4515-9-10	3321-13-0	7837-6-10	1356-7-11	1748-1-3	3104-9-2	4732-13-8	1937-11-5	513-15-6	88-0-6	

"copy"

FOR DEPUTY COMMISSIONER
MANDYA DISTRICT

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

General and Revenue Secretariat

Dated Bangalore 10th January 1942

No L2915

FROM

The Secretary to the Government of His Highness the Maharaja of Mysore

Law Department

To

The Deputy Commissioner,
Tanaya District, Tardja

Sir,

Subject - Notes of Inspection of the Nagamangala Minor Municipal Office for the year 1940-41

****

With reference to correspondence ending with your letter No A5 C 589/41-2 dated 16th December 1941, on the above subject, I am directed to state that the Taluk President of the Nagamangala Municipality has said nothing in his explanation about the rectification of the several irregularities noticed in the notes of inspection excepting the question of collecting the arrears of taxes I am therefore to request you to examine how far these irregularities have been rectified, when you inspect the above office for the year 1941-42 and submit a report to Government

I have the honour to be
Sir,
Your most obedient servant,

Secretary to Government
Law Department

Appendix F G—1]

SUBJECT

Diary No of letter replied to

General and Revenue Secretariat

( )

the *19*

Date of issue 10th Jan 42

Signed by Mr. K. Ramachandra Rao

List of enclosures

Copied by

Examined by

Section NL

File No

Serial No

No L 5915

To The Deputy Commr
Mangalore Dist
Mangalore

Sir,

Subject:— Note on Inspection of the Nagamangala Town Municipal Office for the year 1940-41

With reference to correspondence ending with your letter No Ad C 589/41-2 dt 16.12.1941, on the above subject I am directed to state that the Annual Report of the Nagamangala Municipality has no explanation in his explanation and nothing about the rectification of the several irregularities

asked in connection with the duties of
accepting the gratuities and collecting the arrearages by
the Inspection, and I am therefore to
request you to give me how far these
irregularities have been rectified, through which
your ensuing inspection of the above Mill, in the Year 1941 may
and submit a report to Govt.

I have etc

for
L Lawrence
Lt
5/1/41

Ek
5/1